



No. RICB/CO/GAD-EU/2024/9208

June 28, 2024

ADDENDUM

The Management of Royal Insurance Corporation of Bhutan Limited, Corporate Office, Thimphu, would like to inform all the bidders that the invitation for bids published in the Kuensel on June 1st, 2024, overlooked the brand, technical bid evaluation, and dealership during the bid preparation. The following criteria have been added to the Terms of Reference.

1. **Brand:** Some brands have reasonable prices, but they will have high maintenance costs in the future. Therefore, we welcome all brands, and the best brand will be evaluated according to the criteria in the presentation.
2. **OEM Dealership certificate:** Bidders are requested to submit the Original Equipment Manufacturer (OEM) dealership certificate of the brand mentioned in the bid document.
3. **Technical Evaluation Criteria:** The bidders are requested to present the brand mentioned in the bid, which will be evaluated based on the following criteria.

SN	Description	Points
1	Introduction	
	Company Background: Brief supplier introduction, including their experience and expertise in VRF systems.	5
	Project Overview: Summary of the VRF central heating system being proposed. Full points for the supplier having Original Equipment Manufacturer (OEM) dealership certificate.	10
2	Technical Specifications	
	System Design: Detailed description of the VRF system design, including components, layout, and key features.	5
	Capacity and Efficiency: Information on the system's capacity, energy efficiency ratings, and any relevant certifications.	10
3	Operation and Maintenance	
	Warranty and Support: Information on warranties and post-installation support.	15
	Running Cost on Maintenance: Annual maintenance cycle and cost required for first five year.	15
4	Case Studies and references	
	Previous Projects: Examples of similar VRF installations they have completed.	10
	Client Testimonials: Feedback from previous clients.	15
8	Compliance and Standards	



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ROYAL INSURANCE CORPORATION OF BHUTAN LTD.

	Regulatory Compliance: Confirmation that the system meets local codes and standards.	5
	Health and Safety: Safety measures and protocols during installation and operation.	5
9	Q&A Session	
	Interactive Q&A: Time allocated for questions from the audience to address any concerns or clarifications needed.	5
	Total Point	100

4. **Evaluation of Stage 01:** The Stage 01 evaluation consists of technical evaluation and presentation of the bidders. The evaluation in stage 01 will be done as follows.

- 1) The Technical Evaluation will be based on the parameters specified in the ToR and every bidder shall submit the documents accordingly for the evaluation criteria.
- 2) The presentation evaluation will be based on the parameters specified aforementioned and every bidder shall present accordingly for the evaluation criteria.
- 3) The total point scored in Technical Evaluation and presentation will be further evaluated and converted to 100% as follows. During the conversion 40% of Technical Bid evaluation and 60% of Presentation will be considered. Hence, this total point is said to be **point score in Stage 01 evaluation**.

$$= \left[\left(\frac{\text{Total Score in Technical evaluation}}{100} \times 40\% \right) \right] + \left[\left(\frac{\text{Total Score in Presentation}}{100} \times 60\% \right) \right]$$

- 4) The bidder who scored minimum of 75% shall proceed to Financial Evaluation. If all the bidders have scored less than 75%, the top three bidders shall proceed to Financial Evaluation.

Notes:

- ❖ The Bid Security for the project is 2% of the quoted amount as specified in **Bidding Data Sheet**.
- ❖ The minimum number of years of experience in the supply of goods and related services is **3 years** as specified in the **Bidding Data Sheet**.

We would like to request all the bidders to re-download the documents to get a complete set of bidding documents. We understand that this may cause some inconvenience, and for that, we sincerely apologize.

Management



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