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ROYAL INSURANCE CORPORATION OF BHUTAN LTD.



RICB JOB APPLICATION FORM

1. Personal Information:

- i) Full Name:
- ii) Gender: M F
- iii) Village: Gewog:
Dzongkhag:
- iv) Date of Birth: Day Month Year
- v) CID No:
- vi) Post applied for:
- vii) Contact No:
Email id:
- viii) Social Media User ID (e.g.facebook/twitter/instagram/linkedin/etc.)
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.....

Please Attach Recent Photo

2. Academic Qualification (Please start with the last institute attended):

Name of the Institute	Qualification	Subjects	Year of Completion	Marks obtained (Aggregate)



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ROYAL INSURANCE CORPORATION OF BHUTAN LTD.



3. Trainings Attended (If any)

Name of the Institute	Country	Field of study	Duration	Completion

4. Employment History (Please strike off if not applicable):

Organization	Position Held	Period		Appt. status	Place Served	Reason for change
		From	To			
Present Employment (Please strike off if not applicable)						
Past Employment (please strike off if not applicable)						

5. Kindly attach the following documents:

Sl. No	Check list	Tick
1	RICB Job Application Form	
2	Two numbers of recent passport size photographs	
3	Detailed Resume	
4	Copy of all Academic Mark sheet (Degree, Class XII & X) and course completion certificates	



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5	Copy of School Leaving Certificates & Character Certificates	
6	Copy of valid Citizenship Identity Card	
7	Security Clearance Certificate (online screenshot)	
8	Copy of Medical Fitness Certificate	
9	No Objection Certificate from Employer, if presently employed	
10	Copy of RAA audit clearance (for in-service or previously employed applicant only)	

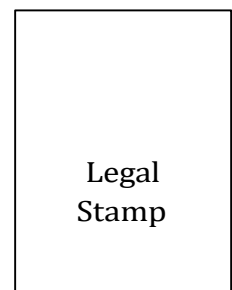
Please note that your application form and copies of relevant documents once submitted shall not be returned.

DECLARATION: I hereby declare that the information given herein is true and complete to the best of my knowledge. In the event of any detection of false or misleading information, I understand that the employer shall withdraw/terminate my application or service or take any legal action. I also undertake to abide by all Rules and Regulation of the Corporation.

I hereby also confirm that I have neither been convicted in any court of law nor terminated by any of my previous organizations.

Date:

Signature of the Applicant



For office use only

Application received on